

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM (DOORS OPEN AT 4:30 PM)
NOVEMBER 7, 2023

This Meeting can be viewed via live stream using the following link:

<https://youtube.com/live/NeHT9UGEzPg?feature=share>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

2. CALL TO ORDER - Governing Board President, Andy Fraher

3. OPENING CEREMONY

A. Welcome - Governing Board President, Andy Fraher

B. Pledge of Allegiance

4. APPROVAL OF AGENDA - Governing Board President, Andy Fraher

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

5. APPROVAL OF MINUTES - Governing Board President, Andy Fraher

A. Consider approving the minutes from the Regular Study and Voting Session meeting of October 2, 2023, and the minutes from the Governing Board Working Meeting/Retreat of October 19, 2023, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

6. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

2. Governing Board Members

3. Governing Board Student Representatives

7. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY23 End-of-year and October 2023, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

1. **Consider approving an international travel request from Mr. Adam Neely, PHS Principal, for students & chaperones to travel to Rome, Italy & Athens, Greece, as presented**

RELEVANT INFORMATION:

This trip is being planned through EF Educational Tours. EF Educational Tours has helped PUSD in the past to plan other international travel. This trip would take place over Spring Break, March 9 through March 16, 2025.

The number of students traveling can be anywhere from 15 to 70 with one chaperone spot for

every 6 students. Currently, there is no specific class or club related to the trip. Ms. Hammer is looking into the logistics of fundraising or providing scholarships, which may lead to the formation of a club.

Please see the International Travel Program Proposal attached.

Presenter: Adam Neely, PHS Principal

2. Consider approving an international travel request from Mr. Adam Neely, PHS Principal, for students & chaperones to travel to the Galapagos Islands, as presented.

RELEVANT INFORMATION:

This trip is being planned through EF Educational Tours. EF Educational Tours has helped PUSD in the past to plan other international travel. The requested dates are July 8, 2025, through July 16, 2025. The earliest departure date would be July 5, 2025, and the latest return date would be July 19, 2025.

The number of students traveling can be anywhere from 15 to 70 with one chaperone spot for every 6 students. Currently, there is no specific class or club related to the trip. Ms. Hammer is looking into the logistics of fundraising or providing scholarships, which may lead to the formation of a club.

Please see the International Travel Program Proposal attached.

Presenter: Adam Neely, PHS Principal

3. Consider approving an out-of-state travel request from Mr. Sam Shapiro, Head Wrestling Coach at Prescott High School to take 3-5 student athletes to the Reno Tournament of Champions, December 14 - 17, 2023, as presented.

RELEVANT INFORMATION:

Mr. Shapiro is requesting permission to take a small varsity team to the Reno Tournament of Champions in December. There would be approximately 3-5 student athletes and 1-3 coaches going. Parents/families are welcome to attend. Parents/families are responsible for their own transportation, hotel accommodations, and food costs. The team will leave Prescott in the morning of Thursday, December 14, 2023, and return in the evening of Sunday, December 17, 2023. A 15-passenger van will be used for the trip. They will be staying at one of the Silver Legacy Hotels that are associated with the tournament. The cost of the tournament, transportation/gas, and student hotel rooms will be covered by the Prescott Wrestling Booster Club. Each student will be responsible for paying for their meals during the trip.

Presenter: Sam Shapiro, PHS Head Wrestling Coach

4. Consider adopting the proposed changes in Policy Services Advisory Volume 35, Number 3, No. 748 - 762, from September 2023 and the proposed changes to Policy CBI, Evaluation of Superintendent, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Clark Tenney, Superintendent

5. Consider approving the Superintendent Evaluation Instrument, as presented.

RELEVANT INFORMATION:

Pursuant to Governing Board Policy CBI, the Board and Superintendent will meet to agree on an evaluation instrument. The evaluation shall relate to the superintendent's duties, responsibilities, and progress toward established goals.

At the October 19, 2023, Governing Board Working Meeting/Retreat, examples of Superintendent Evaluation instruments were presented to the Board for their review. It was the general consensus that the evaluation instrument currently in place should be used moving forward. The Board was asked to make suggestions for any changes/updates to the instrument. Those changes/updates were noted and are reflected in the attached document.

Presenter: Andy Fraher, Governing Board President.

6. Consider approving an updated Exhibit A, Governing Board Resolution Superintendent's Employment Agreement Performance Pay Plan, as presented.

RELEVANT INFORMATION:

Governing Boards have the authority to employ superintendents and to negotiate a contract regarding salary, length of the contract, and any standard or non-standard benefits, according to A.R.S. 15-503.

Pursuant to A.R.S. 15-341(A)(39), the Board established its own performance-based pay plan for the services of the Superintendent. Exhibit A illustrates how the superintendent's performance-based pay plan will be paid as set forth in Paragraph 3 of the Superintendent's Employment Agreement.

Presenter: Clark Tenney, Superintendent

7. Consider approving an Intergovernmental Agreement between Vail Unified School District No. 20 and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

Over the past decade, educators in the Vail School District have and continue to develop a philosophy of teaching and learning to strengthen support for communities of teachers, facilitate teaching and learning, and improve student achievement. Beyond Textbooks is a comprehensive program of instruction support, student assessment, interventions, and enrichment.

Teachers within a grade level and subject then collaborate to "unwrap" the standards to determine big ideas, key vocabulary, student-friendly language, essential questions, and performance tasks that prove mastery. The documents produced in this process form the foundation of the instructional support at each grade level and establish district-wide expectations for what teachers should teach, what students should learn and be able to do in relation to a specific standard.

The capstone of the standards framework is an electronic delivery system, Beyond Textbooks - a web-based tool that allows for the collection of digital materials readily accessible to all

faculty. Teachers use the website to review the standards and calendars, locate and/or share resource materials, and communicate and collaborate with peers across the country who use the same standards but who would not otherwise be available to share resources to provide other support.

Presenter: Brian Moore, Chief Financial Officer

8. Consider approving a Joint Resolution Expressing Concern and Disapproval Regarding the Recent Executive Director Appointment Process Conducted by the Executive Board of the Arizona School Boards Association, as presented.

RELEVANT INFORMATION:

Please see the attached resolution document for relevant information.

Presenter: Governing Board President, Andy Fraher

C. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

2. Review proposed changes to Governing Board Policy BAA, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Clark Tenney, Superintendent

3. Condition of HVAC units at PUSD school sites

Presenter: Brian Moore, Chief Financial Officer

4. How do Bonds and Overrides work?

Presenter: Brian Moore, Chief Financial Officer

5. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Andy Fraher

6. Meeting Dates:

Regular Study and Voting Session: December 5, 2023, at 5:00 p.m. in the PUSD District Office Boardroom.

Other Dates:

Professional Development Day: No school for students - Thursday, November 9, 2023

Veterans Day: No school for students or staff - Friday, November 10, 2023

Thanksgiving Break: All PUSD sites closed - November 22-24, 2023.

8. ADJOURNMENT